

Government of West Bengal
Food & Supplies Department
Directorate of Finance
11A, Mirza Ghalib Street, Kolkata – 87

No. Fin/DF/138/2005/926(30)

Date: 31/10/2018

From: Director of Finance, WB

To:

- 1) The Managing Director, WBECSC,
- 2) The General Manager, BENFED,
- 3) The CEO, CONFED,
- 4) The Branch Manager, NAFED
- 5) The Regional Manager, NCCF
- 6) The State Manager, NACOF
- 7) The Managing Director, Paschim Banga Agri Marketing Corporation Ltd.
- 8-30) The DCFS (All)

Sub: Payment against Delivery of CMR

Sir,

In view of guidelines issued by the Department of Food and Public Distribution, GOI vide No192(29)/2007 dated 19.08.2015 and subsequent deliberations and instructions, an appropriate uniform format for claiming payment against CMR delivery for KMS 2017-18 has already been circulated to all CMR agencies and DCF&S on the 1st week of June, 2018 vide this office memo no. Fin/PR/138/2016/351(40) dated 29-05-2018 and memo no. Fin/PR/138/2016-17/350(40) dated 29-05-18 respectively. The same may be used for preferring claims against CMR delivered for the KMS 2018-19 subject to following further conditions:

1. Consequent upon mandatory implementation of PFMS, all receipts and payments of food subsidy including loans/CCL, if any, under central pool shall invariably be recorded /reflected in PFMS Portal without which no payment shall be considered and recognized by GOI as expense/expenditure.
2. Once the transactions are passed through PFMS portal, CMR agencies /DCF&S concerned are requested to furnish the following documents/information along with relevant bills claiming payment against delivery of CMR.

Sl No	Procurement/ Incidentals	Documents required to be submitted
1	MSP	<ol style="list-style-type: none"> 1. Self declaration/ Certificate by MD mentioning that MSP had actually been paid to farmers along with bonus, if any andMT of paddy of FAQ specification had been procured. 2. Copy of Muster Roll containing details of payments made to farmers, In prescribed format
2	Market Fee	<ol style="list-style-type: none"> 1. Paid voucher [original]. 2. Money Receipt [original] 3. Notification/Order 4. Utilization Certificate from Mandi to the effect that the levy collected during the previous year has been utilized for development of Mandi
3	Mandi Labour Charges	<ol style="list-style-type: none"> 1. Work order. 2. Copy of Notification 3. Activity wise details of expenses incurred by the agency with every bill 4. Payment Voucher [[Original] 5. Money Receipt [Original]
4	Handling & Transportation Charges	<ol style="list-style-type: none"> 1. Work order. 2. Copy of Agreement between Transport Agency & Agency 3. Certificate of Distance by appropriate authority in case distance between > 25 Kms 4. Copy of Relevant Notification 5. Delivery of Rice to be certified by the respective DCF&S, in case of inter district transportation of CMR 5. Payment Voucher [[Original] 6. Money Receipt [Original]
5	Driage	<ol style="list-style-type: none"> 1. Stock Flow statement showing driage/shortages with each bill 2. Information towards recoveries from the transporter, insurance agencies, storage godown with each bill
6	Commission to Society/SHG	<ol style="list-style-type: none"> 1. Work order. 2. Copy of tripartite Agreement between Cooperative Society/SHG, Miller & Agency 3. Payment Voucher [[Original] 4. Money Receipt [Original] 5. Certificate to be issued by the Agency in case of Commission to SHG
7	Milling Charge	<ol style="list-style-type: none"> 1. Work order. 2. Copy of Agreement 3. Miller' s Bill 4. System generated authenticated WQSC 5. Original Analysis Report 6. Photocopy of Muster Roll to be authenticated by appropriate authority 7. Authenticated Milling Certificate

		B. Money Receipt [Original]
8	Custody & Maintenance Charges	<ol style="list-style-type: none"> 1. Stock flow statement of paddy and rice separately . 2. Supporting documents regarding type of storage, i.e. own godown/ private rented godown/CWC/SWC godown etc. 3. Payment voucher in original
9	Interest Charges	<ol style="list-style-type: none"> 1. Details of Actual Interest charges incurred by the Agencies 2. Documents regarding sources of fund. 3. Bank Certificate regarding rate of interest. 4. Amount borrowed period involved 5 Cash Flow analysis 6 Fund Flow analysis
10.	Administrative charges	1. Break up of different sub Head of administrative charges with item wise appointment and estimated expenditure during the KMS (to be verified with audited accounts after the end of the year)
11.	Gunny Usage Charges	<ol style="list-style-type: none"> 1. Indent 2. Payment Voucher [[Original] 3. Money Receipt [Original] 4. Stock flow statement of paddy along with every Bill. 5. Stock flow statement of once used Gunny for Paddy along with every Bill. 6. Certificate that the Gunny bags for paddy are only once used Bags.

Yours Faithfully,



Director of Finance
F&S Department